



Teachers and staff at Little Learners will use the following guide lines while observing assessing children

1. Teachers will use a notebook to log observations of children in each classroom.
2. Children are observed daily
3. Teachers will use the observations to complete assessments and to gauge individual child development
4. Teachers will complete assessments three times throughout the school year; in November, February and May or when a child is transitioning to a new classroom.
5. Teachers will use the age appropriate assessment tools provided by management staff
6. Observations and assessments are kept in the children's individual portfolios or in a notebook which is located in the teacher's theme box.
7. Teachers will use the observations and assessments to better accommodate the children's needs within their lesson plans and to provide differential learning strategies.
8. Teachers use the observations and assessments to communicate with families during conferences